


Log into iSupplier



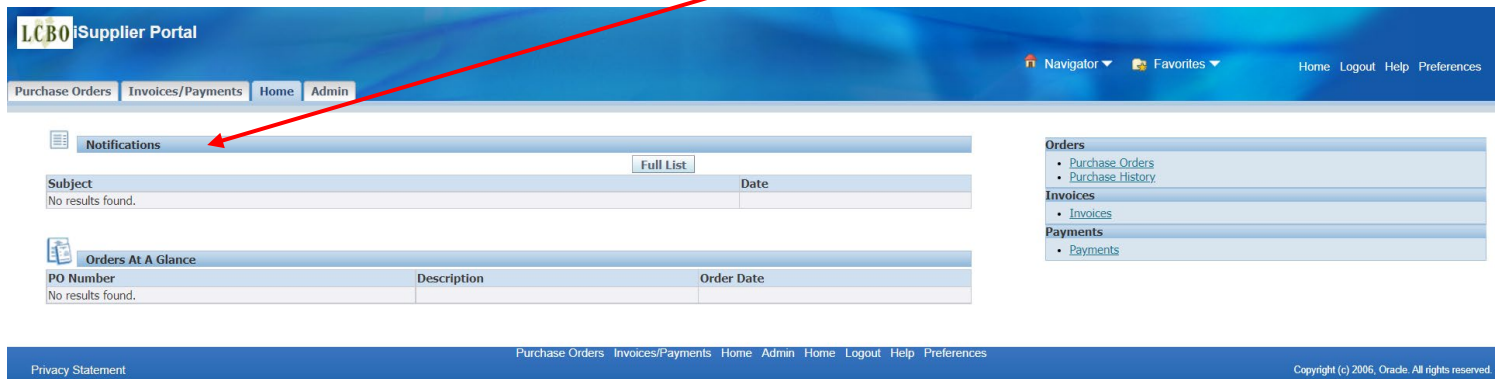
ORACLE

* User Name
(example: michael.james.smith)

* Password
(example: 4u99v23)

Accessibility

You will be directed to the screen below and click the Invoices/Payments tab



LCBO iSupplier Portal

Purchase Orders **Invoices/Payments** Home Admin

Navigator Favorites Home Logout Help Preferences

Notifications

Subject	Date
No results found.	

Orders At A Glance

PO Number	Description	Order Date
No results found.		

Orders

- Purchase Orders
- Purchase History

Invoices

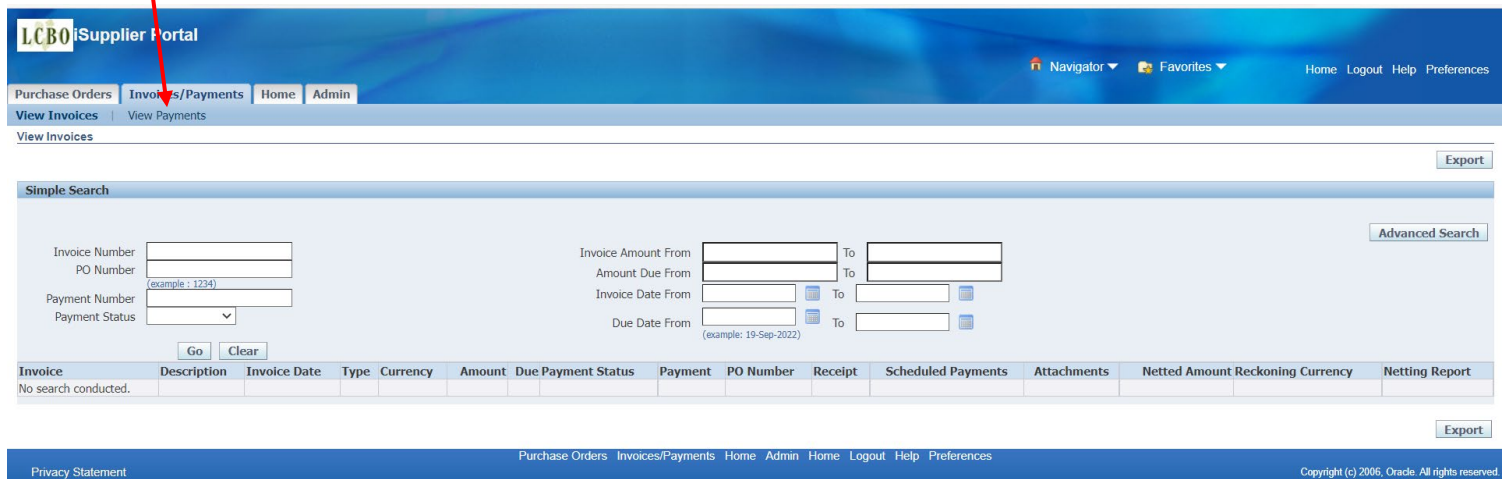
- Invoices

Payments

- Payments

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Click View Payments



LCBO iSupplier Portal

Purchase Orders **Invoices/Payments** Home Admin

Navigator Favorites Home Logout Help Preferences

View Invoices | View Payments

View Invoices

Simple Search

Invoice Number
PO Number
Payment Number
Payment Status

Invoice Amount From To
Amount Due From To
Invoice Date From To
Due Date From To

Invoice	Description	Invoice Date	Type	Currency	Amount	Due	Payment Status	Payment	PO Number	Receipt	Scheduled Payments	Attachments	Netted Amount	Reckoning Currency	Netting Report
No search conducted.															

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Populate your search criteria and click Go

LCBO Supplier Portal

Purchase Orders Invoices/Payments Home Admin

View Invoices View Payments

View Payments Export

Simple Search

Note that the search is case insensitive

Payment Number
 Invoice Number
 PO Number

Payment Amount From To

Payment Date From To

Advanced Search

Payment	Payment Date	Currency	Amount Method	Status	Invoice	PO Number
No search conducted.						

Export

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Netting Payments are payments made to LCBO on your behalf. These reduce the Payables LCBO owed you and reduces your Receivables you owe LCBO. On the payment screen below, you will notice the “Method” column is blank when a payment is due to Netting vs “DIRECT DEPOSIT” or “WIRE” when it is a payment issued to you. You will also note the payment # is a smaller number.

LCBO Supplier Portal

Purchase Orders Invoices/Payments Home Admin

View Invoices View Payments

View Payments Export

Simple Search

Note that the search is case insensitive

Payment Number
 Invoice Number
 PO Number

Payment Amount From To

Payment Date From To

Advanced Search

Payment	Payment Date	Currency	Amount Method	Status	Invoice	PO Number
1324481	21-Sep-2022	CAD	250.00 DIRECT DEPOSIT	Negotiable	DEMO1	
134714	16-Sep-2022	CAD	750.00	Cleared	DEMO1	

Export

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Click the hyperlink in the invoice column for the netted payment. Note if the payment represents a single invoice, the invoice # is noted. If there are multiple invoices, “Multiple” will appear.

LCBO Supplier Portal

Purchase Orders Invoices/Payments Home Admin

View Invoices View Payments

View Payments Export

Simple Search

Note that the search is case insensitive

Payment Number
 Invoice Number
 PO Number

Payment Amount From To

Payment Date From To

Advanced Search

Payment	Payment Date	Currency	Amount Method	Status	Invoice	PO Number
1324481	21-Sep-2022	CAD	250.00 DIRECT DEPOSIT	Negotiable	DEMO1	
134714	16-Sep-2022	CAD	750.00	Cleared	DEMO1	

Export

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Click the calculator to the right of "Netting Report"

LCBO Supplier Portal

Purchase Orders | Invoices/Payments | Home | Admin

View Invoices | View Payments

Invoices/Payments: View Payments >

Standard Invoice: DEMO1 (Total CAD 1,000.00)

Currency=CAD

General

Invoice Date: 01-Apr-2022

Batch: [blank]

Attachments: None

Supplier: DEMONSTRATION

Supplier Site: DEF

Address: 123 MY STREET, TORONTO, M1M 4T3

Amount Summary

Item	1,000.00
Freight	0.00
Miscellaneous	0.00
Tax	0.00
Prepayment	0.00
Retainage	0.00
Withholding Tax	0.00
Total	1,000.00

Payment Information

Paid	1,000.00
Discount Taken	0.00
Due	0.00
Status	Paid
Payment Date	Multiple
Payment	Multiple
Term	IMMEDIATE
Method	Multiple

Netting Information

Netted Amount	750
Reckoning Currency	CAD
Netting Report	[icon]

Export

Return to Invoices/Payments: View Payments

Privacy Statement | Purchase Orders | Invoices/Payments | Home | Admin | Home | Logout | Preferences

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Ensure "Final Netting Report" is visible in the Template and click "Run"

LCBO Supplier Portal

Purchase Orders | Invoices/Payments | Home | Admin

View Invoices | View Payments

Invoices/Payments: View Payments > Invoice Details >

Information

Request Id 42027784 is currently at status Pending. Report output will be available when it is complete.

View Netting Report

Template: Final Netting Report

Locale: English:United States (*)

Format: HTML

Run

Return to Invoice Details

Privacy Statement | Purchase Orders | Invoices/Payments | Home | Admin | Home | Logout | Preferences

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You can view the netting report by scrolling both bars to the right

LCBO Supplier Portal

Purchase Orders | Invoices/Payments | Home | Admin

View Invoices | View Payments

Invoices/Payments: View Payments > Invoice Details >

View Netting Report

Template: Final Netting Report

Locale: English:United States (*)

Format: HTML

Run | Export

Final Netting Report

Report Date: 19-Sep-22

Page: 1 of 1

Operating Unit	Setup Business Group	Batch Number	301717
Netting Agreement	DEMONSTRATION42240	Batch Name	DEMO1
Start Date	01-JAN-00	Reckoning Currency	CAD
End Date		Settlement Date	16-SEP-22
Trading Partner Reference		Transaction Due Date	31-DEC-22
Netting Bank Account	ACCOUNT1 AAN	Response Date	
		Final Netting Amount	750.00

Select Only Past Due: No

Days Past Due: [blank]

Netting Order Rule: Due Date (Oldest to most recent)

Netting Balance Rule: Net Always

Netting Currency Rule: Convert to Accounting Currency

Currency: [blank]

Exchange Rate Type: Corporate

Exchange Rate: [blank]

You may export and save the report for your reference

The Final Netting Report provides details as to what your Receivables was applied to.

The top section is a summary which contains the settlement date (payment date) and the total \$ netted

Supplier		Supplier Number		Site	
Supplier	DEMONSTRATION	Supplier Number	166590	Site	DEF
Supplier Taxpayer ID	123456789	Supplier Tax Reg No.			
Invoice Number	Invoice Type	Invoice Date	Invoice Amount	Netted Amount	Converted Netted Amount
DEMO1	Standard	01-APR-22	1,000.00	750.00	750.00
Total					750.00

Customer		Customer Number		Location	
Customer	DEMONSTRATION	Customer Number	42240	Location	59680
Customer Taxpayer ID	123456789	Customer Tax Reg No.			
Transaction Number	Transaction Type	Transaction Date	Transaction Amount	Netted Amount	Converted Netted Amount
DEMO2	MISC AR	02-APR-22	750.00	750.00	750.00
Total					750.00

End of Report

The Supplier details are the Payables portion of the netted payment which show your Payables applied.

Operating Unit Setup Business Group Batch Number 301717
 Netting Agreement DEMONSTRATION42240 Batch Name DEMO1
 Start Date 01-JAN-00 Reckoning Currency CAD
 End Date Settlement Date 16-SEP-22
 Trading Partner Reference Transaction Due Date 31-DEC-22
 Netting Bank Account ACCOUNT1 AAN Response Date
 Final Netting Amount 750.00
 Select Only Past Due No
 Days Past Due
 Netting Order Rule Due Date (Oldest to most recent)
 Netting Balance Rule Net Always
 Netting Currency Rule Convert to Accounting Currency
 Currency
 Exchange Rate Type Corporate
 Exchange Rate

Supplier		DEMONSTRATION		Supplier Number		166590		Site		DEF	
Supplier Taxpayer ID	123456789	Supplier Tax Reg No.		Invoice Number	Invoice Type	Invoice Date	Invoice Amount	Netted Amount	Invoice Currency	Converted Netted Amount	
DEMO1	Standard	01-APR-22	1,000.00	750.00	CAD	750.00					
Total										750.00	

Customer		DEMONSTRATION		Customer Number		42240		Location		59680	
Customer Taxpayer ID	123456789	Customer Tax Reg No.		Transaction Number	Transaction Type	Transaction Date	Transaction Amount	Netted Amount	Transaction Currency	Converted Netted Amount	
DEMO2	MISC AR	02-APR-22	750.00	750.00	CAD	750.00					
Total										750.00	

End of Report

The Customer details are the Receivables portion of the netted payment which show your Receivables applied.

Operating Unit Setup Business Group Batch Number 301717
 Netting Agreement DEMONSTRATION42240 Batch Name DEMO1
 Start Date 01-JAN-00 Reckoning Currency CAD
 End Date Settlement Date 16-SEP-22
 Trading Partner Reference Transaction Due Date 31-DEC-22
 Netting Bank Account ACCOUNT1 AAN Response Date
 Final Netting Amount 750.00
 Select Only Past Due No
 Days Past Due
 Netting Order Rule Due Date (Oldest to most recent)
 Netting Balance Rule Net Always
 Netting Currency Rule Convert to Accounting Currency
 Currency
 Exchange Rate Type Corporate
 Exchange Rate

Supplier		DEMONSTRATION		Supplier Number		166590		Site		DEF	
Supplier Taxpayer ID	123456789	Supplier Tax Reg No.		Invoice Number	Invoice Type	Invoice Date	Invoice Amount	Netted Amount	Invoice Currency	Converted Netted Amount	
DEMO1	Standard	01-APR-22	1,000.00	750.00	CAD	750.00					
Total										750.00	

Customer		DEMONSTRATION		Customer Number		42240		Location		59680	
Customer Taxpayer ID	123456789	Customer Tax Reg No.		Transaction Number	Transaction Type	Transaction Date	Transaction Amount	Netted Amount	Transaction Currency	Converted Netted Amount	
DEMO2	MISC AR	02-APR-22	750.00	750.00	CAD	750.00					
Total										750.00	

End of Report